**Electronics Technology/Bio-Medical Adjunct Instructor** (PT)

**Location:** Dougherty County Campus

Albany Technical College seeks a well-qualified, highly motivated individual to fill the positon of Electronics Technology/Bio-Medical Instructor. The Electronics Technology/Bio-Medical Instructor will report to the Academic Dean. Under general supervision, he/she will provide high quality instruction for Electronics Technology/Bio-Medical courses at the College. He/she will prepare lesson plans and deliver classroom instruction through innovative methods that are more hands-on, project-based and experiential learning. The Electronics Technology/Bio-Medical Instructor will identify and prepare instructional materials that will enhance student learning and are relevant to the industry. He/she will develop course syllabi, provide learner guidance and academic advisement to students, fulfill the assigned schedule, maintain accurate student attendance, grade records, and maintain an instructional environment with emphasis on safety, housekeeping, and equipment security. He/she will ensure opportunities for student/participant evaluations, provide proper academic advisement, assess students’ progress and performance in attaining goals and objectives, and prepare and maintain all required documentation and administrative reports. The Electronics Technology/Bio-Medical Instructor will serve as a mentor and role model to students in the achievement of their learning and career goals. He/she will assist the students with career placement by collaborating with business partners to identify workforce needs. The Electronics Technology/Bio-Medical Instructor must possess a comprehensive knowledge of current instructional techniques and technology, and demonstrate excellent written, oral communication and people skills. Classes may be taught during the day and evening hours. The Electronics Technology/Bio-Medical Instructor will ensure that industry related certification(s) are maintained.

**Minimum Qualifications:** The applicant MUST possess a Bachelor’s Degree in Electronics, or closely related field from a national or regionally accredited college or university, along with an associate’s degree or higher in Bio-Medical Technology/ and or military training in Bio-Medical Technology.

**Preferred Qualifications:**  The applicant MUST possess aMaster’s Degree in Electronics, or closely related field from a national or regionally accredited college or university, along with an associate’s degree or higher in Bio-Medical Technology/ and or military training in Bio-Medical Technology. The applicant must have previous teaching experience in a post-secondary institution, experience with Blackboard or other online learning management systems, \*AND\* have three (3) years of previous work experience within the electronics/bio-med field.

**Physical Demands:** Work is typically performed in a classroom with intermittent sitting or walking in various settings. The employee occasionally lifts or moves objects of a light to medium weight. Hand and finger motion may be required for data entry purposes.

**Salary/Benefits:** Salary is commensurate with education and work experience. Benefits include paid state holidays, annual sick leave, and the State of Georgia Flexible Benefits package.

**Application Deadline:**  The position will remain open until filled.All applications packets MUST be completed via the Online Job Center at <https://www.easyhrweb.com/JC_Albany/JobListings/JobListings.aspx> . As a part of the application process, interested candidates will be required to upload other documents including a resume, cover letter and unofficial transcripts (see job center listing for more details). This posting will be removed from the Online Job Center once the position has been filled. For more information regarding this position or application instructions, please contact the Human Resources Office at 229-430-1702. All positions require a pre-employment criminal background investigation, education, and employer/professional reference checks. Some positions may additionally require a motor vehicle record search, credit history check, fingerprinting, and/or drug screen. All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Copies of all transcripts should be submitted at the time of application. Official transcripts are required upon employment. Albany Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except those special circumstances permitted or mandated by law).

***Note: Due to the volume of applications received, we are unable to personally contact each applicant.***

***If we are interested in scheduling an interview, a representative from our college will contact you***

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| **Title IX Coordinator:**Dorene Aquino, HR Coordinator1704 South Slappey Blvd.Albany, GA 31701229.430.6597 | **Equal Opportunity Officer:**Lola K. Edwards-Director of Human Resources1704 South Slappey Blvd.Albany, GA 31701229.430.1702 | **Section 504 Coordinator:**Regina Watts, Special Needs Coordinator,1704 South Slappey Blvd.Albany, GA 31701229.430.2854 |