**Mathematics Instructor /ATCEPA PBI Grant-Funded** (FT)

Albany Technical College seeks a well-qualified, highly motivated individual to fill the positon of Mathematics Instructor - ATCEPA. The Math Instructor will report directly to the ATCEPA Project Director. Under general supervision, he/she will instruct mathematics courses, as it relates to engineering technology concepts, to target 10th – 12th grade students, and non-traditional students. The Mathematics Instructor will team-teach with 8th & 9th grade teachers at the secondary education level. He/she will prepare lesson plans and deliver instruction through innovative methods that are more hands on project-based and experiential learning. The Mathematics Instructor will obtain and prepare instructional materials, provide learner guidance to students, develop course syllabi, evaluate student’s progress and performance in attaining goals and objectives, prepare and maintain all required documentation and administrative reports and maintain a secure classroom environment. He/she will prepare lesson plans for classroom instruction to reinforce the importance of mathematics in STEM related fields, using high-impact practices and engineering concepts. He/she will serve as a counselor to the students offering advisement on STEM career paths based on observed aptitude, and assist with recruitment and retention strategies for participants in the ATCEPA project. He/she will assist with preparing students for state and national competition, in regards to STEM related fields. The Mathematics Instructor will help develop and organize an advisory committee for the ATCEPA project ensure safety and security requirements in all training areas.

**Minimum Qualifications:** Applicant must possess a Master’s degree or higher from an accredited four-year institution in Education with specialization in Mathematics or teaching in academic discipline and 18 semester units of course in Mathematics at the Master’s level \*AND\* have experience in secondary or post-secondary education. Applicant must have a minimum of three (3) years of full-time teaching experience in the Mathematics within the past five (5) years.

**Physical Demands:** Work is typically performed in a classroom with intermittent sitting or walking in various settings. The employee occasionally lifts or moves objects of a light to medium weight. The ability to speak clearly is required. The ability to hear and understand at a normal conversational level is required.

**Salary/Benefits:** Salary is commensurate with education and work experience. Benefits include paid state holidays, annual sick leave, and the State of Georgia Flexible Benefits package.

**Application Deadline:** Position will remain open until filled. All application packets MUST be completed via the Online Job Center at [www.albanytech.edu](http://www.albanytech.edu); please click on Albany Tech Employment. As a part of the application process, interested candidates shall be required to upload other documents including: a cover letter addressing qualifications, and a resume with complete work history including the names, addresses and phone numbers of professional (work-related) references, copies of unofficial transcripts from colleges/universities and any related training certificates (see job center listing for more details). Incomplete submissions will not be considered. For more information regarding this position or application instructions, please contact the Human Resources Office at [hr@albanytech.edu](mailto:hr@albanytech.edu). All positions require a pre-employment criminal background investigation, education, and employer/professional reference checks. Some positions may additionally require a motor vehicle record search, credit history check, and/or drug screen. All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Copies of all transcripts should be submitted at the time of application. Official transcripts are required upon employment. Albany Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except those special circumstances permitted or mandated by law).

***Note: Due to the volume of applications received, we are unable to personally contact each applicant.***

***If we are interested in scheduling an interview, a representative from our college will contact you***

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| **Title IX Coordinator:**  Kathy Skates, Vice-President of Administration  1704 South Slappey Blvd.  Albany, GA 31701  229.430.3524 | **Equal Opportunity Officer:**  Lola K. Edwards-Director of Human Resources  1704 South Slappey Blvd.  Albany, GA 31701  229.430.1702 | **Section 504 Coordinator:**  Regina Watts, Special Needs Coordinator,  1704 South Slappey Blvd.  Albany, GA 31701  229.430.2854 |