

Job Title	FOOD SERVICES EMPLOYEE
Department	ARTS & SCIENCES, LEARNING SUPPORT AND PERSONAL SERVICES
Reports To	DEAN

EMPLOYMENT TERMS:

(Part-Time)

QUALIFICATIONS:

Education	A minimum of a diploma in Culinary Arts or a closely related field from a regionally accredited institution.
Experience	<p>A minimum of one year related classroom and/or work experience.</p> <p><u>Desired Experience:</u></p> <ul style="list-style-type: none"> • Baking, Catering, Event Planning/Set-up, Garde Manger prep <p><u>Required Certifications/Licenses:</u></p> <ul style="list-style-type: none"> • ServeSafe
Desirable Skills	Must possess effective communication skills.

PRIMARY DUTIES:

Assists in the overall operation of the College's café.

Ensures proper food preparation and handling.

Assists with maintaining procedures for cost, waste, and quality control.

Provides weekly food inventory and disposable items.

Assists with responding to stakeholders concerns promptly and respectfully.

Assists with coordinating all maintenance issues by reporting them to the Culinary Department Head.

Follows proper cash handling and guest credit card procedures.

Cleans and assists with daily maintenance of the Café to ensure proper health and sanitation compliance.

Demonstrates the ability to lift 50-75 pounds as well as the ability to stand for 2-3 hour intervals.

Effectively communicates with all stakeholders.

Other related duties as assigned.

APPLICATION DEADLINE: Until filled

Applications are submitted **on-line only** at www.augustatech.edu.

TRANSCRIPT REQUIREMENTS

Applications for this position are reviewed upon receiving all official transcripts. **Official transcripts** must be mailed directly from the educational institution to the Human Resource Office, 3200 Augusta Tech Drive, Augusta, GA 30906 or electronically to srouse@augustatech.edu.

PRE-EMPLOYMENT SCREENING

Pre-Employment background checks are required. (Conducted by Augusta Technical College)

CONTACT

Shirley Rouse, Pre-Employment Manager at (706) 771-4026 or srouse@augustatech.edu

SALARY

Hourly

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