

Job Title	GROUNDS KEEPER
Department	GROUNDS AND MAINTENANCE
Reports To	DIRECTOR OF FACILITIES

EMPLOYMENT TERMS:

Full-Time

QUALIFICATIONS:

Education	High School Diploma or GED. Graduation from an accredited horticulture program is preferred.
Experience	One year work experience in grounds keeping. Must have working knowledge of grounds equipment and tools. Must be familiar with college policies and procedures, including safety rules and regulations and be able to follow detailed instructions.
Desirable Skills	Effective communication skills.

PRIMARY DUTIES:

Responsible for the upkeep of grass, to include cutting and fertilizing and other necessary maintenance. Edges curbing. Picks up and disposes trash. Sprays and prunes shrubbery as necessary. Maintains parking lots. Repairs sprinkler system. Performs maintenance on grounds equipment and tools. Practices correct usage of chemicals and equipment. Assists in maintaining area around buildings. Responsible for appearance, cleanliness, security, safety and overall upkeep of college's grounds. Performs other duties as assigned by the Grounds Supervisor and the Director of Maintenance.

APPLICATION DEADLINE: Until filled

Applications are submitted **on-line only** at www.augustatech.edu.

TRANSCRIPT REQUIREMENTS

Applications for this position are reviewed upon receiving all official transcripts. **Official transcripts must be mailed directly from the educational institution to the Human Resources Office, 3200 Augusta Tech Drive, Augusta, GA 30906 or emailed to srouse@augustatech.edu.**

PRE-EMPLOYMENT SCREENING

Pre-Employment background checks are required. (Conducted through Augusta Technical College)

CONTACT

Shirley Rouse, Pre Employment Manager at (706) 771-4026 or srouse@augustatech.edu

SALARY

Commensurate with education and work experience.

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