

<b>Job Title</b>	<b>AHA Instructor/Monitor</b>
<b>Department</b>	American Heart Association Community Training Center
<b>Reports To</b>	Dean, Economic Development

**EMPLOYMENT TERMS:**

*Adjunct - Varies*

**QUALIFICATIONS:**

<b>Education</b>	High School Diploma or GED. A postsecondary diploma or an Associate's Degree is preferred. Current American Heart Association Instructor card in BLS, ACLS, and/or PALS is required.
<b>Experience</b>	A minimum of two years paid work experience teaching American Heart Association courses.
<b>Desirable Skills</b>	Must demonstrate effective communication skills.

**PRIMARY DUTIES:**

Teaches First Aid/CPR, BLS, ACLS, and/or PALS courses and completes required training documentation. Maintains an effective and positive learning environment. Sets up classroom, mannequins, and equipment for training and prepares equipment for storage following training. Completes workshop to be eligible for Training Center Faculty status. Travels within local region to observe and monitor instructors. Prepares required monitoring reports in a timely manner. Completes college staff development requirements. Completes other duties as assigned.

**APPLICATION DEADLINE: Until filled**

Applications are submitted **on-line only** at [www.augustatech.edu](http://www.augustatech.edu).

**TRANSCRIPT REQUIREMENTS**

Applications for this position are reviewed upon receiving all official transcripts. **Official transcripts** must be mailed directly from the educational institution to the Human Resource Office, 3200 Augusta Tech Drive, Augusta, GA 30906, or electronically at [srouse@augustatech.edu](mailto:srouse@augustatech.edu).

**PRE-EMPLOYMENT SCREENING**

Pre-Employment background checks are required. (Augusta Technical College will conduct)

**CONTACT**

Shirley Rouse, Pre-Employment Manager at (706) 771-4026 or [srouse@augustatech.edu](mailto:srouse@augustatech.edu)

**SALARY**

*Hourly*

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