Job Title	**INSTRUCTOR, COMPUTER PROGRAMMING**
Department	Information Technology
Reports To	Dean, Information Technology, Distance Education and Library Services

EMPLOYMENT TERMS:

Adjunct – (Part-Time)

QUALIFICATIONS:

Education	A bachelor's degree in Computer Programming or a closely related field from a regionally accredited institution or equivalent experience, training and certifications.
Experience	Must have a minimum of three years of programming experience. Advanced experience with one or more of (Swift, PHP, or C#, or C++, or JAVA), HTML, and SQL is required. Knowledge and experience in Java Script, the .NET programming environment and mobile application development is preferred.
Desirable Experience, Knowledge, Skills, and Abilities	Teaching experience at the postsecondary level, active participation in appropriate professional/occupational organizations, supervisory experience, excellent human relations skills, and excellent written and verbal communication skills.

PRIMARY DUTIES:

1. Teaches program course(s) based on schedule needs.
2. Utilizes instructor guidebooks for assigned course(s), which contain course outlines, lesson plans, information sheets, remedial and enrichment activities, a list of audiovisual materials and computer software available, and copies of evaluation instruments or a written statement as to where they are located.
3. Uses a syllabus for each assigned course that contains the name and number of the course, a course description, the assignment schedule, a list of the student learning outcomes, the required textbooks, required tools and supplies, the evaluation, and grading procedures.
4. Establishes a safe environment conducive to learning in the classroom and/or laboratory.
5. Prepares for class by working with the department head, program director, lead instructor, or director of academic affairs to select appropriate learning experiences as evidenced by the following: updating instructional materials such as handouts, syllabi, ordering supplies; reproducing of materials; and using a variety of learning modalities including instructional technology to augment instruction.
6. Maintains course content that is current, well-organized, and related to course objectives and to student's previous learning. Demonstrates knowledge in the following areas: institutional services and policies, library resources, and bookstore operations.
7. Completes and submits required rosters, attendance documentation, and grades in a timely manner.
8. Demonstrates excellent written and oral communication skills.
9. Maintains control of class during instruction as well as handles disruptions in the classroom/lab. All discipline is handled in a dignified manner.
10. Demonstrates respect for students as individuals.
11. Demonstrates accessibility in dealing with students' needs both individually and as a group, and communicates clearly to students.

12. Demonstrates excellence in instructor performance as reflected by the majority of positive responses on student evaluations.
13. Counsels students with grades and attendance problems, refers students to tutoring and the counseling center, if needed.
14. Performs other duties as assigned.

APPLICATION DEADLINE: Until filled

Applications are submitted **on-line only** at www.augustatech.edu.

TRANSCRIPT REQUIREMENTS

Applications for this position are reviewed upon receiving all official transcripts. **Official transcripts** must be mailed directly from the educational institution to the Human Resource Office, 3200 Augusta Tech Drive, Augusta, GA 30906 or electronically to srouse@augustatech.edu.

PRE-EMPLOYMENT SCREENING

Pre-Employment background checks are required.

CONTACT

Shirley Rouse, Pre-Employment Manager at (706) 771-4026 or srouse@augustatech.edu

SALARY

Hourly

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