

Job Title	INSTRUCTOR—INDUSTRIAL SYSTEMS TECHNOLOGY
Department	Academic Affairs
Reports To	Division Dean

EMPLOYMENT TERMS:

<i>Adjunct (Part-Time)</i>

QUALIFICATIONS:

Education	A postsecondary diploma in field is required. An Associate degree is preferred.
Certification/ Licensure	None
Experience	A minimum of three-years paid work experience within the last five years. Previous experience as an instructor at the postsecondary is preferred.
Desirable Knowledge, Skills, and Abilities	Knowledge of pedagogical practice and theory Knowledge of the mission of postsecondary vocational/technical education Knowledge of academic course standards Knowledge of the college's academic programs Skill to work cooperatively with students, faculty and staff Skill in the preparation and delivery of classroom content Skill to make timely decisions Skill in the operation of computers and job related software programs Decision making and problem solving skills Effective communication skills

PRIMARY DUTIES:

<ol style="list-style-type: none"> 1. Provides instruction of program course(s) based on the current term schedule needs. 2. Prepares and updates course syllabi, lesson plans, and instructional resources, for classroom instruction of credited technical/occupational courses. 3. Utilizes differentiated instructional strategies to accommodate the adult learner. 4. Monitors and assesses students' progress in attaining course competencies and student learning outcomes. 5. Maintains an accurate inventory of departmental supplies and equipment. 6. Requests departmental supplies and equipment to meet instructional and experiential learning needs. 7. Prepares and maintains all required documentation and administrative reports. 8. Ensures safety and security requirements are met and conducive to learning in the training area. 9. Assists with program efforts. 10. Incorporates strategies/initiatives to meet the college's student success agenda. 11. Remains abreast of academic course standards. 12. Performs other duties as assigned in the fulfillment of the needs, mission, and goals of Augusta Technical College.
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APPLICATION DEADLINE: Until filled

Applications are submitted on-line only at www.augustatech.edu .
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TRANSCRIPT REQUIREMENTS

Applications for this position are reviewed upon receiving all official transcripts. **Official transcripts** must be mailed directly from the educational institution to the Human Resource Office, 3200 Augusta Tech Drive, Augusta, GA 30906 or electronically to srouse@augustatech.edu.

PRE-EMPLOYMENT SCREENING

Pre-Employment background checks are required

CONTACT

Shirley Rouse, Pre-Employment Manager at (706) 771-4026 or srouse@augustatech.edu

SALARY

Hourly.

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