

Job Title	TUTOR
Department	STUDENT SUCCESS CENTER
Reports To	SUCCESS CENTER COORDINATOR

EMPLOYMENT TERMS:

<i>Part-time (Grant Funded)</i>

QUALIFICATIONS:

Education	Bachelor's degree from a regionally accredited institution is required. A Master's degree is preferred.
Experience	A minimum of one year of relevant teaching experience. Experience in teaching Math is desired.
Desirable Skills	Organization skills with keen attention to details. Strong verbal and written communication skills. Good computer skills.

PRIMARY DUTIES:

<ul style="list-style-type: none"> ▪ Provide academic support to students by adhering to strategic learning methods and by addressing students' immediate educational concerns. ▪ Understanding of the adult learner, varied learning styles and differentiating instruction ▪ Monitor and document each student's progress. ▪ Utilize equipment in the Success Center to track student utilization of center's services. ▪ Performs other duties as assigned.

APPLICATION DEADLINE: Until filled

Applications are submitted on-line only at www.augustatech.edu .
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TRANSCRIPT REQUIREMENTS

Applications for this position are reviewed upon receiving all official transcripts. Official transcripts must be mailed directly from the educational institution to the Human Resources Office, 3200 Augusta Tech Drive, Augusta, GA 30906 or electronically to srouse@augustatech.edu .

PRE-EMPLOYMENT SCREENING

Pre-Employment background checks are required. <i>(Will be conducted by Augusta Technical College)</i>
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CONTACT

Shirley Rouse, Pre Employment Manager at (706) 771-4026 or srouse@augustatech.edu

SALARY

Hourly

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