## POSITION ANNOUNCEMENT

**POSITION:** CNC Technology Adjunct Instructor

***Principal assignment: North Metro Campus***

**POSITION DESCRIPTION**: Under supervision of the Associated Dean of Computers, Manufacturing and Engineering, the instructor will be responsible for providing guidance and instruction necessary to prepare students with the technical competencies essential as an CNC/ Machine Tool technician. The instructor will perform all aspects of instruction for the CNC Technology diploma. Duties include: lecture, lab, instructional activities, evaluating students’ progress, maintaining all required documentation, performs, and/or supervises lab set up/take down and ensures lab safety requirements and other duties as defined by The Technical College System of Georgia.

**NOTE: Adjunct faculty positions are temporary, part time positions of employment appointed on a per academic term basis.**

**MINIMUM QUALIFICATIONS:**

* Educational Level: This position requires a minimum of a Diploma in CNC Technology or highly related field from a Technical or Community College.

**PREFERRED QUALIFICATIONS: *(In addition to the minimum qualifications)***

* A minimum of two years industry experience in CNC Technology
* ***A preference is given to applicants having an Associate’s degree,***

**SALARY/BENEFITS:** $25.00/hour timesheet pay. NO State benefits

**APPLICATION PROCEDURE**: APPLY ONLINE ONLY @ [www.easyhrweb.com](https://www.easyhrweb.com/JC_Chattahoochee/joblistings/joblistings.aspx).

Before a candidate is hired, a pre-employment criminal background investigation and employer/professional reference check will be conducted. Following screening, candidates may be asked to submit further documentation, including college transcripts.

Please be aware that all Chattahoochee Technical College employees must be paid by DIRECT DEPOSIT unless exempted by the State Accounting Office based on “hardship” evidence provided by the employee.

**RESPONSE DEADLINE:** Open-ended

**ANTICIPATED OFFICIAL EMPLOYMENT DATE:** August 2025

**EMPLOYMENT POLICY:** *Chattahoochee Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. Inquiries related to the college’s accreditation by the Commission may be directed to SACSCOC, 1866 Southern Lane, Decatur, Georgia 30033-4097 or telephone 404-679-4500. Questions related to admissions and the policies, programs, and practices of Chattahoochee Technical College should be directed to the College.*

*As set forth in its student catalog, Chattahoochee Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following person(s) has been designated to handle inquiries regarding the non-discrimination policies: Chattahoochee Technical College Title IX Coordinator, Brannon Jones, 980 South Cobb Drive, Building C 1102B, Marietta, GA 30060, (770) 975-4023 or* [*Brannon.Jones@chattahoocheetech.edu*](mailto:Brannon.Jones@chattahoocheetech.edu) *and Chattahoochee Technical College Section 504 Coordinator, Mary Frances Bernard, 980 South Cobb Drive, Building G1106, Marietta, GA 30060, (770) 528-4529, or*[*maryfrances.bernard@chattahoocheetech.edu*](mailto:maryfrances.bernard@chattahoocheetech.edu)*.*

***A Unit of the Technical College System of Georgia.***