## POSITION ANNOUNCEMENT

**POSITION:** Commercial Truck DrivingInstructor

***Principal assignment: North Metro Campus***

**QUICK LOOK:**

* This position is a Full-time, 12-month faculty position.
* This instructor will join our fantastic Commercial Truck Driving Faculty team.
* Prior teaching experience is a plus, but is not required!
* This instructor will help prepare students for the class A CDL license test.
* The Commercial Truck Driving faculty work together to meet department, division and college goals.
* In addition to teaching, all faculty members advise students, track inventory and maintain all instructional spaces (including trucks).

**Pre-interview Requirements:**

Completion of the Previous Pre-employment Substances Test Statement.

**Contingent Offer Requirements:**

 A clean pre-employment alcohol & controlled substance drug test.

 Registration with the FMCSA Drug & Alcohol Clearinghouse.

 Completion of Release of Information Form from previous employers

**MINIMUM QUALIFICATIONS:**

* Class A CDL license
* Clean 7-year MVR
* DOT Physical Exam
* Tractor Trailer driving experience

**PREFERRED QUALIFICATIONS: *(In addition to the minimum qualifications)***

* **A preference is given to applicants having teaching experience (classroom and yard procedures).**
* **Also, preferred 3rd party tester qualified.**

**SALARY/BENEFITS:** Salary $60,000 annually. Benefits include: paid holidays, annual leave, and the State of Georgia Flexible Benefits Program. Please be aware that all Chattahoochee Technical College employees must be paid by DIRECT DEPOSIT unless exempted by the State Accounting Office based on “hardship” evidence provided by the employee.

**APPLICATION PROCEDURE**: APPLY ONLINE ONLY @ [www.chattahoocheetech.edu](http://www.chattahoocheetech.edu) and select “Contact Us” then “CTC Jobs.” For a complete file, fill out an online application, upload cover letter, resume and transcripts. Before a candidate is hired, a pre-employment criminal background investigation, motor vehicle records check and employer/professional reference check will be conducted. Following screening, candidates may be asked to submit further documentation.

**RESPONSE DEADLINE:** Open until position is filled. Screening will begin immediately.

**ANTICIPATED OFFICIAL EMPLOYMENT DATE:** December 1, 2022

**EMPLOYMENT POLICY:** Chattahoochee Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees, diplomas, and certificates. Questions about the accreditation of Chattahoochee Technical College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC’s website ([www.sacscoc.org](https://nam12.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.sacscoc.org%2F&data=04%7C01%7CBethAnne.Hughes%40chattahoocheetech.edu%7C9d99b3df4a9843e17ab508d8eefec7d7%7C74981b26ccc14e7eafc6720c4c6b0050%7C1%7C0%7C637522125338218860%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=IHMIFsovIqOMXV0o%2FIr%2FARgCJVku%2B9ZUListmfZHv8I%3D&reserved=0)).

Questions related to admissions and the policies, programs, and practices of Chattahoochee Technical College should be directed to the College.

As set forth in its student catalog, Chattahoochee Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following person(s) has been designated to handle inquiries regarding the non-discrimination policies: Chattahoochee Technical College Title IX Coordinator, Shanequa “Nickkie” Warrington, Marietta Campus, 980 South Cobb Drive, Building C 1102B, Marietta, GA 30060, 770-975-4023, or SDWarrington@ChattahoocheeTech.edu, and Chattahoochee Technical College Section 504 Coordinator, Caitlin Barton, 5198 Ross Road, Building A1320, Acworth, GA 30102, (770) 975-4099, or Caitlin.Barton@chattahoocheetech.edu.

***A Unit of the Technical College System of Georgia.***