## POSITION ANNOUNCEMENT

**POSITION:** **Esthetician Instructor**

**QUICK LOOK:**

**Under supervision of the Associate Dean of Professional Services and Design, this position is responsible for all aspects of instruction in the Esthetician program.**

**CAMPUS LOCATION: Mountain View Campus**

* This program is a NEW program at Chattahoochee Tech. The instructor will work with the Dean and Associate Dean to develop all aspects of starting this program, including curriculum development, equipment ordering, student procedures, etc.
* Develops and implements instructional delivery that is stimulating, thought provoking and engaging to students in face-to-face, online and lab settings.
* Oversees health and safety compliance including safe lab practices
* Manages the program budget and other fiscal resources.
* Instructors will work with the Associate Dean, the Dean and other faculty members and academic leadership to meet department, division and college goals.
* Instructors will advise students and promote recruitment and retention efforts for the Esthetician program.
* This position is a Full-time, 12-month faculty position located on our Mountain View Campus

**MINIMUM QUALIFICATIONS:**

* Esthetician License
* Esthetics Instructor License OR Cosmetology Instructor License
* Minimum 2 years working as an esthetician
* Excellent written and oral communications skills along with excellent computer skills.

**PREFERRED QUALIFICATIONS: *(In addition to the minimum qualifications)***

* Postsecondary teaching experience in content area
* Experience with Blackboard LMS

**SALARY/BENEFITS:** Annual Salary - $59,020. Benefits include: paid holidays, annual and sick leave, and the State of Georgia Flexible Benefits Program, which includes health insurance and retirement plans. Employment is with Chattahoochee Technical College, not with a specific campus.

**APPLICATION PROCEDURE:** APPLY ONLINE ONLY @ [www.chattahoocheetech.edu](http://www.chattahoocheetech.edu) and select “Contact Us” then select “Jobs & Careers.” Fill out an online application and upload a resume and cover letter. Before a candidate is hired, a pre-employment criminal background investigation, motor vehicle record check and employer/professional reference check will be conducted. Following screening, candidates may be asked to submit further documentation, including college transcripts.

**RESPONSE DEADLINE:** Open until Filled

**ANTICIPATED OFFICIAL EMPLOYMENT DATE: May 2024**

**EMPLOYMENT POLICY:** Chattahoochee Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees, diplomas, and certificates. Questions about the accreditation of Chattahoochee Technical College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC’s website ([www.sacscoc.org](https://nam12.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.sacscoc.org%2F&data=04%7C01%7Csarah.cosby%40chattahoocheetech.edu%7C76f352afebe0445368de08d8eefff055%7C74981b26ccc14e7eafc6720c4c6b0050%7C1%7C0%7C637522130299947630%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=wIuCegd7GHx7DFCY9IsMWfqoNY4jplmkGFCY7aKSvWY%3D&reserved=0)).

As set forth in its student catalog, Chattahoochee Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following person(s) has been designated to handle inquiries regarding the non-discrimination policies: Chattahoochee Technical College Title IX Coordinator, Shanequa “Nickkie” Warrington, Marietta Campus, 980 South Cobb Drive, Building C 1102B, Marietta, GA 30060, 770-975-4023, or SDWarrington@ChattahoocheeTech.edu, and Chattahoochee Technical College Section 504 Coordinator, Caitlin Barton, 5198 Ross Road, Building A1320, Acworth, GA 30102, (770) 975-4099, or Caitlin.Barton@chattahoocheetech.edu.

***A Unit of the Technical College System of Georgia***