## POSITION ANNOUNCEMENT

**POSITION:** Lab Tutor in Welding and Joining Technology program: BCCCA, Creekview and Paulding Campus

**POSITION DESCRIPTION**: Part-time position based on semester system. This is an open-ended announcement. Each semester applications will be reviewed.

Responsibilities are centered on assisting all WELD students with their lab work in the following areas: SMAW, GMAW, GTAW and oxyfuel cutting. Along with completion of daily shop tasks. Work location can be at either the Appalachian Campus or Paulding Campus.

**NOTE: Lab tutor positions are temporary, part time positions of employment appointed on a per academic term basis.**

**MINIMUM QUALIFICATIONS:**

* Knowledge, work experience, and demonstration of the following areas of study
	+ Complete knowledge of oxy-fuel cutting techniques
	+ Recognition of safe operating practices in lab
	+ Demonstration of math skills
	+ Degree of proficiency with bandsaw and ironworker
	+ Ability to read a tape measure and calipers
* Completion of or currently in process of completing Welding and Joining Technology Diploma
* A grade of B or higher in the following courses: (MATH 1005/1012, WELD 1000, WELD1010, WELD 1030, WELD 1040, WELD 1090, WELD 1110) or relevant industry experience.

**Preferred Qualification**:

* Diploma in Welding & Joining Technology or related field
* 2 or more years of work experience in the Welding Industry

**SALARY/BENEFITS:** Salary--$15.00 per hour/26 hours per week. There are no State Benefits.

**APPLICATION PROCEDURE:** APPLY ONLINE ONLY @ www.chattahoocheetech.edu and select “me@CTC” then “Jobs and Careers at Chatt Tech.” For a complete file, fill out an online application, upload cover letter, resume, unofficial transcripts, and include three professional references’ contact information. Before a candidate is hired, a pre-employment criminal background investigation and employer/professional reference check will be conducted. If conditional offer of employment is made, applicant may be subject to drug and/or alcohol testing appropriate to the position. Following screening, candidates may be asked to submit further documentation.

**RESPONSE DEADLINE:** multi-hire; Open until position is filled.

**ANTICIPATED OFFICIAL EMPLOYMENT DATE:** open ended

**EMPLOYMENT POLICY:** *Chattahoochee Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees, diplomas, and certificates. Questions about the accreditation of Chattahoochee Technical College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling**(404) 679-4500**, or by using information available on SACSCOC’s website (*[*www.sacscoc.org*](https://nam12.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.sacscoc.org%2F&data=04%7C01%7Cshereida.austin%40chattahoocheetech.edu%7C848e414b7f88429d188908d8ef129b16%7C74981b26ccc14e7eafc6720c4c6b0050%7C1%7C0%7C637522210499865097%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=CrCny4cJJZoaBnMxTtjjB1mhjLL7U33Hhl8g0cgwQr0%3D&reserved=0)*). As set forth in its student catalog, Chattahoochee Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following person(s) has been designated to handle inquiries regarding the non-discrimination policies: Chattahoochee Technical College Title IX Coordinator, Shanequa Warrington, 980 S Cobb Drive, C 1102B, Marietta, GA 30060, 770-975-4023,* *Shanequa.Warrington@chattahoocheetech.edu* *and Chattahoochee Technical College Section 504 Coordinator, Caitlin Barton, 5198 Ross Road, Building A1320, Acworth, GA 30102, (770) 975-4099, or**Caitlin.Barton@chattahoocheetech.edu*

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