



**Associate Degree Nursing Program Instructor**  
**Full Time**  
**Walker County Campus**

**Job Summary:**

Georgia Northwestern Technical College is seeking qualified applicants for the full-time position of Associate Degree Nursing Instructor at the Walker County Campus. This position may be required to travel to other campuses to meet operational requirements. This position is responsible for the planning, instruction, and advisement in the Associate Degree Nursing program. This position will report to the Nursing Program Administrator.

**Duties/Responsibilities:**

- Develops instructional material and syllabus consistent with course objectives
- Collaborates with faculty colleagues to develop, support and implement the philosophy, objectives, and policies of the department
- Actively participates in curriculum development, course refinement and program evaluation
- Provides a variety of learning experiences consistent with the program mission, philosophy and nursing education outcomes
- Actively participates in departmental committees
- Demonstrates effective working relationships with individuals and groups
- Maintains educational records as required
- Demonstrates flexibility within nursing specialties
- Actively assist the school in retention efforts.
- Actively participate in professional development
- Evaluate and grade students' class work, assignments, and papers
- Clinical Instructors will also be expected to conduct the clinical and laboratory practice sessions scheduled for selected courses
- Other duties assigned.

**Competencies:**

- Knowledge of the Georgia Board of Nursing Nurse Practice Act
- Knowledge of and commitment to the role of the technical college system
- Commitment to stay current and continually improve knowledge and understanding
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- Knowledge of and commitment to the role of the technical college system
- Commitment to stay current and continually improve knowledge and understanding of the discipline
- Commitment to diversity, equity and inclusion
- Knowledge of pedagogical practice and theory
- Knowledge of the mission of postsecondary vocational/technical education
- Knowledge of academic course standards
- Knowledge of the college's academic programs
- Skill to work cooperatively with students, faculty and staff
- Skill in the preparation and delivery of classroom content

- Skill to make timely decisions
- Skill in the operation of computers and job-related software programs
- Decision making and problem-solving skills
- Skill in interpersonal relations and in dealing with the public
- Oral and written communication skills

### **Minimum Qualifications:**

Master's degree in Nursing. Registered nurses must have current Georgia RN License in good standing.

### **Preferred Qualifications:**

Excellent written and oral communication skills, and excellent technology skills. Post-secondary teaching experience in a PN or ASN program. Curriculum development and program recruitment experience in a two-year college environment. On-line teaching/learning experience using Blackboard. Excellent organizational and classroom management skills. Licensed in both Georgia and Tennessee.

### **Physical Demands:**

Work is typically performed in a classroom or office environment with intermittent sitting, standing, or walking in various settings. The employee occasionally lifts or moves objects to a light to medium weight. Full range of hand and finger motion may be utilized for data entry purposes.

If the job involves driving, physical requirements include the ability to operate a vehicle and sit for extended periods.

**Salary:** \$80,000

### **Benefits:**

If this is a part-time position, no benefits are available. If this is a full-time position, benefits include: 13 paid State holidays, annual and sick leave, paid parental leave, educational support leave, options in the State of Georgia health and flexible benefits package, 401K & 457 options, a choice of two retirement systems dependent upon position: Teachers Retirement System of Georgia or the Employee's Retirement System of Georgia.

**Application Deadline:** Open until filled.

### **Application Process:**

All application packets **MUST** be completed via the GNTC Online Job Center at [www.gntc.edu/about/employment/](http://www.gntc.edu/about/employment/). We do not accept resumes, transcripts, etc. in any other format except through the Online Job Center. As a part of the application process, interested candidates will also be required to upload documents such as a resume, work references, contact information, education credentials such as licenses, certifications, and transcripts, if applicable and those applicable will be verified prior to beginning employment. Pursuant to college policy, a thorough background investigation, including a criminal history records check, shall be conducted on all candidates prior to employment. Some positions may require a motor vehicle record search, credit history and drug screen. **No phone calls or emails please.**

## **A Unit of the Technical College System of Georgia**

### **Equal Opportunity Employer**

A unit of the Technical College System of Georgia, as set forth in its student catalog, GNTC complies with the Technical College System of Georgia (TCSG). The TCSG State Board prohibits discrimination on the basis of an individual's age, color, disability, genetic information, national origin, race, religion, sex or veteran status ("protected status"). No individual shall be excluded from participation in, denied the benefits of or otherwise subjected to unlawful discrimination, harassment or retaliation under any TCSG program or activity because of the individual's protected status; nor shall any individual be given preferential treatment because of the individual's protected status, except the preferential treatment may be given on the basis of veteran status when appropriate under federal or state law. Title IX and Equity Coordinator: Elizabeth Barksdale, Floyd County Campus, Building I 103, 706-295-6592, [ebarksdale@gntc.edu](mailto:ebarksdale@gntc.edu).