



**Diagnostic Medical Sonography
Clinical Lab Adjunct
Part Time
Floyd County Campus**

Job Summary:

Georgia Northwestern Technical College is seeking qualified applicants for the position of Diagnostic Medical Sonography Clinical Lab Adjunct (part-time) Instructor to be located on the Floyd County Campus and will be required to travel to other campuses to meet operational requirements. This position will report to Allison Patnode, Dean of Nursing and Health Technologies. This position requires an on-campus work environment presence and does not offer a telework option.

Duties/Responsibilities:

- Schedule student clinical rotation at various clinical sites.
- Visit clinical facilities to check student progress and verification of participation.
- Assist faculty members with classroom instruction, exams, record keeping, adherence to safety procedures, tracking attendance and other miscellaneous tasks related to instruction.
- Tutor or mentor students.
- Perform laboratory research.
- Clean labs as needed.
- Obtain materials needed for classes, including texts and other materials.
- Other duties as assigned.

Competencies:

- Ability to research technical issues
- Ability to learn new software and hardware applications
- Ability to manage time
- Quality management skills
- Customer service skills
- Oral and written communication skills

Minimum Qualifications:

Qualified education and experience with appropriate credentials for the concentration. Current national credentials in field (Abdomen and OB), and 2 years clinical experience as a registered sonographer in the professional sonography field.

Preferred Qualifications:

Previous teaching experience in higher education, Excellent organizational, communication, and interpersonal skills. This job requires hands on instruction in the laboratory setting. Must be a people person and be willing to travel for clinical visits up to 2 hours from Rome, GA.

Physical Demands:

Work is typically performed in a classroom or office environment with intermittent sitting, standing, or walking in various settings. The employee occasionally lifts or moves objects to a light to medium weight. Full range of hand and finger motion may be utilized for data entry purposes.

If the job involves driving, physical requirements include the ability to operate a vehicle and sit for extended periods.

Salary: \$30.60/ hour with an average of 29 hours/week.

Benefits:

If this is a part-time position, no benefits are available. If this is a full-time position, benefits include: 13 paid State holidays, annual and sick leave, paid parental leave, educational support leave, options in the State of Georgia health and flexible benefits package, 401K & 457 options, a choice of two retirement systems dependent upon position: Teachers Retirement System of Georgia or the Employee's Retirement System of Georgia.

Application Deadline: Open until filled.

Application Process:

All application packets MUST be completed via the GNTC Online Job Center at www.gntc.edu/about/employment/. We do not accept resumes, transcripts, etc. in any other format except through the Online Job Center. As a part of the application process, interested candidates will also be required to upload documents such as a resume, work references, contact information, education credentials such as licenses, certifications, and transcripts, if applicable and those applicable will be verified prior to beginning employment. Pursuant to college policy, a thorough background investigation, including a criminal history records check, shall be conducted on all candidates prior to employment. Some positions may require a motor vehicle record search, credit history and drug screen. **No phone calls or emails please.**

A Unit of the Technical College System of Georgia**Equal Opportunity Employer**

A unit of the Technical College System of Georgia, as set forth in its student catalog, GNTC complies with the Technical College System of Georgia (TCSG). The TCSG State Board prohibits discrimination on the basis of an individual's age, color, disability, genetic information, national origin, race, religion, sex or veteran status ("protected status"). No individual shall be excluded from participation in, denied the benefits of or otherwise subjected to unlawful discrimination, harassment or retaliation under any TCSG

program or activity because of the individual's protected status; nor shall any individual be given preferential treatment because of the individual's protected status, except the preferential treatment may be given on the basis of veteran status when appropriate under federal or state law. Title IX and Equity Coordinator: Linda McEntire, Floyd County Campus, Building I Room 105, 706-516-5184, lmcentire@gntc.edu.