



Mathematics Tutors Part Time Floyd County Campus Location

Georgia Northwestern Technical College (GNTC) is accepting applications for part time Mathematics tutoring positions at the Floyd County campus location. Tutor scheduling will be based on enrollment and activity of the individual campus tutoring lab and days/times may vary. Applicants should specify in letter of application on which other GNTC campus(es) they are also willing to work and what schedule they are willing to work: mornings or afternoons.

NOTE: Applicants chosen for an interview will be given an exam first that will measure basic algebra skills. Applicants will be expected to pass the exam with a minimum score of 80 percent in order to move forward in the interview process.

Required Qualifications:

- An Associate's degree from an accredited college or university
- Ability to interpret and translate college-level classes
- Documented successful completion of degree level college mathematics courses with a grade of B or better, including College Algebra, Statistics, and Pre-Calculus.
- Ability to understand and follow instructors precisely
- Excellent organizational, communication, management, and interpersonal skills.
- Ability to be flexible in working conditions and schedule.
- Possess basic computer knowledge.

Preferred Qualifications:

- Bachelor's degree or higher in Mathematics.
- Tutoring and/or teaching experience.
- Computer skills including MS Office 365/2019 and Windows 10.
- Interpersonal skills

Application Process: All application packets MUST be completed via the GNTC Online Job Center at www.gntc.edu/about/employment/. We do not accept resumes, transcripts, etc. in any other format except through the Online Job Center. As a part of the application process, interested candidates will also be required to upload documents such as a resume, work reference contact information, and transcripts if applicable. Pursuant to college policy, a thorough background investigation, including a criminal history records check, shall be conducted on all candidates prior to being hired for any position with our college. Some positions may require a motor vehicle record search, credit history and drug screen. **No phone calls or emails please.**

A Unit of the Technical College System of Georgia

Equal Opportunity Employer

Georgia Northwestern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran

of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law). Any violation or questions can be directed to Elizabeth Barksdale, Director of Human Resources, Title IX Coordinator (Employees), Office I104, One Maurice Culberson Drive, Rome, GA 30161, at 706-295-6592; Brittany Elrod, Director of Accessibility Services, Section 504/ADA Coordinator, Title IX/Equity Coordinator (Students), Office A127C, One Maurice Culberson Drive, Rome, GA 30161, at 706-295-6908. Telephone numbers are accessible to persons who are deaf or hard of hearing through the Georgia Relay by dialing 711 or 1-800-255-0056 from a TTY/TDD.