



**Welding and Joining  
Lab Technician/Evening Classes  
Whitfield Murray Campus**

Georgia Northwestern Technical College is seeking qualified applicants for the position of Welding and Joining Lab Technician part time/evenings on the Whitfield Murray Campus.

**Duties/Responsibilities:**

Under instructor supervision, job duties will include but not limited to:

- ensuring lab equipment is secure and operable for student's instruction prior to class
- inventory lab supplies and inform instructors when additional supplies are needed
- distribute lab supplies to students as needed during instruction
- assist with maintaining an orderly and clean environment in the welding lab to ensure safety
- assist students as requested by instructor.

**Minimum Qualifications:**

Former or currently enrolled welding and joining student at GNTC or paid experience in the welding field within the past seven years. Knowledge of welding and joining shop equipment and supplies. Ability to work well with other students.

***Cannot be concurrently enrolled in the course for instruction and work as lab assistant.***

**Preferred Qualifications:** Previous welding lab assistant experience.

**Physical Demands:**

Work is typically performed in a lab/classroom or office environment with intermittent sitting, standing, or walking in various settings. The employee occasionally lifts or moves objects to a light to medium weight. Full range of hand and finger motion may be utilized for data entry purposes. If the job involves driving, physical requirements include the ability to operate a vehicle and sit for extended periods.

**Salary:** \$20.00 per hour with a maximum of no more than 29 hours per week. Work is only available during the semester, and excludes any and all holidays/breaks during the semester.

**Benefits:** If this is a part-time position, no benefits are available. If this is a full-time position, benefits include: 13 paid State holidays, annual and sick leave, a State of Georgia benefits package that includes Health, Dental, Vision, Life, etc. A choice of two retirement systems: Teachers Retirement System of Georgia or the Employee's Retirement System of Georgia based upon position and 401K options.

**Application Deadline:** Position opened until filled.

**Application Process:** All application packets MUST be completed via the GNTC Online Job Center at [www.GNTC.edu](http://www.GNTC.edu). We do not accept resumes, transcripts, etc. in any other format except through the Online Job Center. As a part of the application process, interested candidates will also be required to upload documents such as a resume, work reference contact information, and transcripts if applicable. Pursuant to college policy, a thorough background investigation,

including a criminal history records check, shall be conducted on all candidates prior to being hired for any position with our college. **No phone calls or emails please.**

### **A Unit of the Technical College System of Georgia**

#### **Equal Opportunity Employer**

Georgia Northwestern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age political affiliation or belief, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). Any violation or questions should be directed to Peggy Cordell, Director of Human Resources, Office I101a, One Maurice Culberson Drive, Rome, GA 30161, at 706-295-6959; Sonya Briscoe, Special Populations Director and Title IV & Title IX Coordinator, Office A120a, One Maurice Culberson Drive, Rome, GA 30161 at 706-295-6932; Sheila Parker, ADA/Section 504 Coordinator and Disability Services Coordinator, Office B115, One Maurice Culberson Drive, Rome, GA 30161 at 706-295-6517. Telephone numbers are accessible to persons who are deaf or hard of hearing through the Georgia Relay by dialing 711 or 1-800-255-0056 from a TTY/TDD.