



POSITION ANNOUNCEMENT

Welding Instructor

CAMPUS: Dublin Campus

STATUS: Full-time (Exempt)

DUTIES: Under general supervision, will provide instructional supervision to students in welding classes as part of the Trades & Industrial program. Demonstrates the use of appropriate teaching techniques. Demonstrates the use of appropriate testing and grading procedures including proper maintenance of grade books and any other appropriate record-keeping required. Demonstrates the effective use of oral and written communication skills. Demonstrates knowledge of current in-field procedures. Follows approved course syllabus. Completes all reports, records and invoices in a timely manner and maintains an accurate inventory of all assigned properties. Position may involve day and evening hours and may require travel to satellite locations. **Normal hours for this position will be Monday-Thursday Noon-10:00 p.m.**

MINIMUM QUALIFICATIONS: A welding diploma from a technical college ***AND*** three (3) years' experience in field.

COMPETENCIES: Work experience must include the competencies, skills and knowledge levels required for the subject matter being taught for learning support (remedial) and general education areas. Experience as an instructor/teacher in a secondary or postsecondary setting is preferred. Must demonstrate effective written and verbal communication skills. Must possess and maintain appropriate professional credentials required for or related to field.

SALARY/BENEFITS: Salary is commensurate with education and experience. Benefits include state holidays, annual, personal, and sick leave, State of Georgia Flexible Benefits and State Health Benefit Plan.

****Employment is contingent based upon successful completion of appropriate background checks.**

APPLICATION INSTRUCTIONS:

The position is available until filled. Applicants must complete the job application process through the Oconee Fall Line Technical College Online Job Center at www.OFTC.edu located under Employment Opportunities. As a part of the application process, interested candidates will also be required to upload certain other documents such as a resume, unofficial transcripts, and proof of license as stated on the job ad. Incomplete submissions will not be considered. Note: Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.

Equal Opportunity Institution –

Equal opportunity and decisions based on merit are fundamental values of the Technical College System of Georgia (TCSG). The TCSG State Board prohibits discrimination on the basis of an individual's age, color, disability, genetic information, national origin, race, religion, sex, or veteran status ("protected status"). No individual shall be excluded from participation in, denied the benefits of, or otherwise subjected to unlawful discrimination, harassment, or retaliation under, any TCSG program or activity because of the individual's

protected status; nor shall any individual be given preferential treatment because of the individual's protected status, except the preferential treatment may be given on the basis of veteran status when appropriate under federal or state law.

Oconee Fall Line Technical College is an equal opportunity employer. All employment processes and decisions, including but not limited to hiring, promotion, and tenure shall be free of ideological tests, affirmations, and oaths, including diversity statements. The basis and determining factor for such decisions should be that the individual possesses the requisite knowledge, skills, and abilities associated with the role, and is believed to have the ability to successfully perform the essential functions, responsibilities, and duties associated with the position for which the person is being considered. At the core of any such decision is ensuring the institution's ability to achieve its mission and strategic priorities in support of student success.

EEOC Coordinator – Rosemary Selby, Office Phone: 478/553-2055

Title IX Coordinator – Jennifer Todd, Office Phone: 478/553-2098

ADA/Section 504 Coordinator – Saketta Brown, Office Phone: 478/274-7643