

**POSITION:** Part-Time Adult Education Instructor

**LOCATION:** Vidalia, Economic Development/Adult Education Center

**POSITION DESCRIPTION:** Southeastern Technical College is seeking a qualified applicant for the part-time position of Adult Education Instructor. The selected candidate will teach ABE/GED level classes Monday through Thursday 8:30-11:30am and 1:00-3:00pm.

**MINIMUM QUALIFICATIONS:** A Bachelor’s degree is required. Teaching experience is desired. Successful candidates will be required to pass a criminal background record check.

**PHYSICAL DEMANDS:**

Work is typically performed in a classroom setting with intermittent sitting, standing, or walking in various settings. The employee occasionally lifts or moves objects of a light to medium weight. Full range of hand and finger motion may be utilized for data entry purposes.

**SALARY/BENEFITS:** Salary is to be commensurate with education and work experience. This position is part-time and is therefore not eligible for health or flexible benefits.

**APPLICATION DEADLINE:** Open until filled

**APPLICATION PROCEDURES:** All application packets MUST be completed via the [Online Job Center](https://www.easyhrweb.com/JC_SEGATech/JobListings/JobListings.aspx). As part of the application process, interested candidates will also be required to upload other documents such as a resume and transcripts (see job center listing for more details). For more information regarding this position or application instructions, please contact Susan Cross, Executive Director of Adult Education at (478) 289-2257 or scross@southeasterntech.edu.

*As set forth in its student catalog, Southeastern Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law).*

*Helen Thomas, Section 504 Coordinator, Room 165, (912) 538-3126*

*Melanie G. Walker, Title IX Coordinator, Room 138B, (912) 538-3230*