

**POSITION:** **Automotive Technology Lab Assistant, Part-Time**

**CAMPUS: Vidalia**

**POSITION DESCRIPTION:**

This part-time position will be under the general supervision of the Automotive Technology Lead instructor. The part-time position will provide assistance to the lead instructor with tasks that support student learning, lab safety, equipment maintenance, and program management. Successful candidates will be required to pass a criminal background records check.

**MINIMUM QUALIFICATIONS**

* High School Diploma or GED
* In-field work experience -or- current/previous enrollment in an automotive program with 12 or more hours completed

**PREFERRED QUALIFICATIONS (Educational/Occupational Experience):**

A Technical College credential in the Automotive Technology field or a closely related field, or experience working in the Automotive field is preferred

**SALARY/BENEFITS:**

Salary is to be commensurate with education and work experience. The position is part-time and is therefore not eligible for health or flexible benefits.

**APPLICATION PROCEDURES:** All application packets MUST be completed via the [Online Job](http://www.southeasterntech.edu/about-stc/employment.php) [Center](http://www.southeasterntech.edu/about-stc/employment.php). As part of the application process, interested candidates will also be required to upload other documents such as a letter of interest, resume, and transcripts (see job center listing for more details). For more information regarding this position or application instructions, please contact the Human Resources Office at 912-538-3230 or mwalker@southeasterntech.edu.

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*Helen Thomas, Section 504 Coordinator, Room 165, 912-538-3126*

*Melanie Walker, Title IX Coordinator, Room 138B, 912-538-3230*