



Human Resources
900 South GA Tech Parkway
Americus, GA 31709-8167
800-928-0283
229-931-2633/2450
FAX 229-931-2459
www.southgatech.edu

Approved 2/17/14
S. Reeves

Part-time Adult Education Substitute Instructor

Responsibilities: Provides instruction in academic areas of Science, Mathematics, Language (Reading and Writing) and social sciences for GED preparation. Maintains as fully as possible the established routines and procedures of the school and classroom to which assigned. Performs all other duties and responsibilities assigned from time to time by Assistant Vice President of Adult Education. Promotes adult education programs to public and private organizations and to the general public.

Minimum Requirements: Completion of a bachelor's degree from an accredited college or university, preferably in education or a related field and employment in three of the last five years in education or related field. Must be student oriented and customer friendly.

Salary: Salary commensurate with education and work experience. Part-time position with NO State of Georgia benefits.

Application Deadline: Until filled; criminal background check required.

Position Available: Immediately.

Please complete our SGTC application on our website www.southgatech.edu; access this by clicking on the link **Careers @ SGTC**. For further assistance call the Human Resources office at (229) 931-2633 or (229) 931-2450.

As set forth in its student catalog, South Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following person has been designated to handle inquiries regarding the non-discrimination policies: Janice Davis, V.P. of Administrative Services, Odom Building Room #120, 900 S. GA Tech Pkwy, Americus, GA 31709, 229-931-2132 or jdavis@southgatech.edu.

SGTC is an Equal Opportunity Employer.