**ADJUNCT INSTRUCTOR, COSMETOLOGY**

**PART TIME (EVENINGS)**

**GRIFFIN CAMPUS**

 **MINIMUM QUALIFICATIONS:**

A degree from an accredited college or university \* and\* completed courses comparable with the curriculum taught \*OR\* experience/expertise in the area of curriculum taught. Faculty must be credentialed to satisfy all appropriate accrediting bodies for the courses assigned. Applicant must possess and maintain a current license to practice cosmetology in the State of Georgia. Minimum of three (3) years of infield work experience within the past seven (7) years. Work experience to include competencies, skills, and knowledge levels on which the instructor will be expected to teach. Applicant must demonstrate excellent written and verbal communication skills.

**PREFERRED QUALIFICATIONS:**

# Associate Degree preferred. Teaching experience at the postsecondary level, active participation in appropriate professional/occupational organizations, supervisory experience, and excellent human relations skills.

**RESPONSIBILITIES**:

Provide instruction to students in the Cosmetology program. Maintain records and perform other duties related to instruction.

**COMPETENCIES**:

Knowledge of pedagogical practice and theory; Knowledge of the mission of postsecondary vocational/technical education; Knowledge of academic course standards; Knowledge of the college’s academic programs; Skill to work cooperatively with students, faculty and staff; Skill in the preparation and delivery of classroom content; Skill to make timely decisions; Skill in the operation of computers and job related software programs; Decision making and problem solving skills; Skill in interpersonal relations and in dealing with the public; Oral and written communication skills.

**SALARY:**

This is a part-time position without insurance benefits; work hours will not exceed 29 per week. Hourly rate is commensurate with education and work experience.

**SPECIAL NOTES:**

It shall be a condition of employment to submit to a background investigation. Offers of employment shall be conditional pending the result of the background investigation.

Federal Law requires ID and eligibility verification prior to employment.

All male U.S. citizens, and male aliens living in the U.S., who are ages 18 through 25, are required to register for the military draft and must present proof of Selective Service Registration upon employment.

Applicants who need special assistance may request assistance by phoning (770) 229-3454.

Applicantsscheduled for interviews will be notified of the status of the position. The candidate selected for this position must successfully complete a criminal background investigation and motor vehicle screening.

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, programs financed by the federal government including any Workforce Innovation and Opportunity Act (WIOA) Title I financed programs, educational programs and activities, including admissions, scholarships and loans, student life, and athletics. It also encompasses the recruitment and employment of personnel and contracting for goods and services.