**ADJ. INSTRUCTOR SOCIOLOGY**

**(PART TIME)**

**MULTIPLE CAMPUS LOCATIONS**

**MINIMUM QUALIFICATIONS:**

Applicant must have a master’s degree in Sociology or hold a master’s degree and a minimum of 18-semester or 30-quarter graduate hours in Sociology from a regionally accredited college or university.

**PREFERRED QUALIFICATIONS:**

Excellent written and verbal communication skills are preferred. Prior teaching or training experience at the post-secondary level is preferred; Experience with Blackboard/Angel and Microsoft Office is also preferred.

**RESPONSIBILITIES:**

This individual will be responsible for teaching Sociology courses in the Arts & Sciences department. Under general supervision, prepares lesson plans for classroom and online instruction; develops syllabi; evaluates students’ progress in attaining outcomes; prepares and maintains all required documentation and administrative reports.

**SALARY:**

This is a part-time position without insurance benefits; work hours will not exceed 29 per week. Hourly rate is commensurate with education and work experience.

**SPECIAL NOTES:**

It shall be a condition of employment to submit to a background investigation. Offers of employment shall be conditional pending the result of the background investigation.

Federal Law requires ID and eligibility verification prior to employment.

All male U.S. citizens, and male aliens living in the U.S., who are ages 18 through 25, are required to register for the military draft and must present proof of Selective Service Registration upon employment.

Applicants who need special assistance may request assistance by phoning (770) 229-3454.

Position contingent upon receiving sufficient funding.

Applicants scheduled for interviews will be notified of the status of the position.

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