**AIR CONDITIONING TECHNOLOGY INSTRUCTOR**

**(FULL TIME)**

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**GRIFFIN CAMPUS**

**MINIMUM QUALIFICATIONS:**

Applicant must be proficient in air conditioning competencies, or have appropriate licensure, certifications, or additional professional credential relevant to air conditioning. Three (3) years’ experience in-field experience.

**PREFERRED QUALIFICATIONS:**An associate’s degree in Air Conditioning Technology or an associate degree in a closely related field. Teaching experience within the Technical College System of Georgia. Blackboard Learning Management System preferred. Applicant must be proficient in air conditioning competencies, have appropriate licensure, certification, or additional professional credential relevant to air conditioning. Five (5) years’ in-field experience, A/C system design a plus, refrigeration, refrigeration repair, and certification gas safety and systems. Applicant must possess good people skills and basic computer skills.

**RESPONSIBILITIES**:

Under general supervision, instructs and supervises students in Air Conditioning Technology.

Develops program and course outlines, goals and objectives; Prepares lesson plans for classroom instruction for credited technical/occupational courses; Evaluates students’ progress in attaining goals and objectives; Requests and maintains supplies and equipment and prepares required budget requests; Maintains program certification requirements, as appropriate; Prepares and maintains all required documentation and administrative reports; Ensures safety and security requirements are met in the training area; Meets with students, staff members and other educators to discuss students’ instructional programs and other issues impacting the progress of the students; Assists with recruitment, retention and job placement efforts.

**COMPETENCIES**:

Knowledge of pedagogical practice and theory; Knowledge of the mission of postsecondary vocational/technical education; Knowledge of academic course standards; Knowledge of the college’s academic programs; Skill to work cooperatively with students, faculty and staff; Skill in the preparation and delivery of classroom content; Skill to make timely decisions; Skill in the operation of computers and job related software programs; Decision making and problem solving skills; Skill in interpersonal relations and in dealing with the public; Oral and written communication skills.

**SALARY:**

Salary commensurate with education and work experience. Benefits include paid state holidays, paid annual and sick leave, and the State of Georgia Flexible Benefits Program.

**SPECIAL NOTES:**

Only those who are interviewed will be notified of the status of the position.

Candidates must successfully complete a criminal background investigation and motor vehicle screening.

As set forth in its student catalog, Southern Crescent Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following have been designated to handle inquiries regarding the non-discrimination policies: Title IX/Equity Coordinator (Griffin Campus, Butts County Center, Henry County Center, and Jasper County Center), Assistant Director of Student Services, Toni Doaty, Toni.Doaty@sctech.edu , 501 Varsity Road, Mobile Unit 6B, Griffin, GA 30223, 770-228-7382; ADA/Section 504 Coordinator (Griffin Campus, Butts County Center, Henry County Center, and Jasper County Center)  Special Services Coordinator, Teresa Brooks, Teresa.Brooks@sctech.edu ,501 Varsity Road, Mobile Unit 6B, Griffin, GA 30223, 770-228-7258; Title IX/Equity and ADA/Section 504 Coordinator (Flint River Campus) Special Services Coordinator, Mary Jackson, Mary.Jackson@sctech.edu ,1533 Highway 19 South, Room A-252, Thomaston, GA 30286, 706-646-6224. Any complaints filed against the Title IX/Equity Coordinator or ADA/Section 504 Coordinator on any campus/center shall be handled by, Vice President for Student Affairs, Xenia Johns, Xenia.Johns@sctech.edu , 501 Varsity Road, Room 700, Griffin, GA 30223, 770-228-7348. (Employee complaints) Sharon Hill, Director of Human Resources, Human Resources, Sharon.Hill@sctech.edu , 501 Varsity Road, Griffin, GA 30223, 770-229-3454.