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**Job Announcement**

**Position:**  Database Administrator

**Location:** Murphy Campus – Waco, GA

**Department:** Information Technology

**Reports to:** IT Director

**FLSA Designation:** Exempt

**Nature of duties:** Under minimal supervision, works independently on complex projects or may serve as team leader on moderately complex projects. Designs, secures, implements, and maintains supported database management system(s) (DBMS) for the College. Responsible for up-to-date documentation and user training for supported DBMS systems. Assists in developing, maintaining, and testing data backup, data recovery, and disaster recovery procedures for the supported DBMS applications and platforms. Design and /or enhance automated systems. Supervise the Data Management Assistant.

**Minimum Qualifications:**

* One (1) year certificate or degree from a college or training institution with specific courses in database concepts \*and\* Two (2) years of experience working with DBMS design, implementation and support using Oracle, Microsoft SGL, or other industry standard DBMS \*OR\* Four (4) years of experience working with DBMS design, implementation and support using Oracle, Microsoft SQL or other industry standard DBMS

**Preferred Qualifications:**

* A bachelor's degree in a technical field such as computer science or computer information systems.
* Minimum of 2 years of supporting SunGard BANNER database administration in a post-secondary environment.
* Minimum of 2 years of experience in UNIX systems administration and operations
* Minimum of 2 years of experience in SQL and/or HTML Programming

**Salary/Benefits:** Commensurate with previous work experience. Benefits include paid state holidays, vacation, retirement, personal and sick leave, and the State of Georgia Flexible Benefits Program.

**Method of Application:** Interested candidates should apply through electronic application system at: [WGTC Job Center](https://www.easyhrweb.com/JC_WestGaTech/joblistings/joblistings.aspx). *Unofficial transcripts, resume and proof of applicable certifications/licensures are required for consideration.*

**Note**: Selected candidate must successfully complete a background check to include employment references, criminal history, and verification of employment.

**Employment Policy:** The Technical College System of Georgia and West Georgia Technical College do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law) in educational programs, activities, admissions or employment. All applicants will be considered; however, only selected applicants may be interviewed.  Approval of employment does not constitute a contract.  Continued employment is contingent upon job performance and funding.