

Company Name: Child Trends

Job Title: Field Staff

Type: Professional, Scientific, and Technical Services (NAICS 54)

LOCATION: Southern Georgia - Savannah, Albany, Valdosta, Brunswick
Employment

STATUS: PT Employment, Temporary

FLSA STATUS: Non-Exempt

DUTIES

Position Summary:

Depending on your CLASS certifications, Field staff who are hired will be expected to complete paid training on the Classroom Assessment Scoring System (CLASS) Pre-K and Infant/Toddler observation tools. Training includes passing CLASS observation reliability tests.

CLASS Pre-K: Online training, estimated at 30 hours. Additional hours will be needed for certification.

CLASS Infant/Toddler: Online training will occur in September 2025, estimated at 37 hours, plus certification hours.

Additional training on study procedures, research ethics, and data security will also take place in August 2025.

Then field staff will also be required to travel to Atlanta for a few days in September 2025 to practice observations. Field staff will conduct classroom observations from September 2025 through May 2026. All travel costs, including mileage, will be reimbursed. All training will be paid.

SHIFT WORKED

Vary

WORKING CONDITIONS

Child Trends is looking for temporary staff to conduct classroom observations for data collection for a research study about quality in Georgia's early childhood and out-of-school time classrooms. Field staff would also support administrative tasks such as calling child care providers to encourage them to participate and schedule program observations, keeping track of recruitment and scheduling, and entering data. The position will start as early as August 2025 and last through May 2026. However, the start date may be flexible depending on your previous CLASS training in the past 6 months. The position is temporary, with weekly hours expected to range from 20 to 30 hours based on the activities of the research project and your availability. During the training and reliability period, hours may be less consistent and fewer than during the data collection phase. We are open to various schedules depending on experience and availability. Mileage for visiting child care programs will be reimbursed at the federal rate of \$0.70 per mile; for remote programs lodging and per diem will also be provided.

MINIMUM QUALIFICATIONS

Required Qualifications:

Excellent communication skills: ability to engage, speak clearly, effectively manage the conversation, and maintain a polite and positive tone with strangers to encourage their participation in the study.

Candidates must have flexible availability and be able to start work as early as 7:00 am during the months of September 2025 – May 2026.

Some overnight travel may be required to conduct observations in remote locations; lodging, per diem and mileage will be compensated.

Reliable transportation to and from sites is required.

Must have a smart phone that can be used for tracking outreach and making phone calls.

If hired, field staff will be required to pass the Georgia Crime Information Center's (GCIC) background check.

If hired, field staff will be required to pass an online training about conducting research projects that adhere to ethical standards and principles, as well as data security.

PREFERRED QUALIFICATIONS

Desired Qualifications:

Bachelor's degree or equivalent experience in Early Childhood Education, Education, Psychology, Social Work or other related field is preferred. (A student pursuing a bachelor's degree in one of these areas is also encouraged to apply. Or an applicant with early childhood classroom or program experience without a degree is also encouraged to apply.)

Prior experience working with young children, such as in a child care center, is preferred.

Priority will be given to those who have collected CLASS data in the past 2 years.

Spanish language skills are strongly desired.

SALARY AND BENEFITS

\$29.00/hr.

REQUIRED TESTS

CLASS Observation Training Tools and Exam.

GUARANTEED INTERVIEW

No

APPLICANT INSTRUCTIONS/INFORMATION

Application Deadline: 8/15/2025

THIS IS A POSTING FOR AN EXTERNAL EMPLOYER. Although all application packets **MUST** be completed via the Online Job Center at https://www.easyhrweb.com/JC_Wiregrass/JobListings/joblistings.aspx some external employers may require you to also submit application documents to them directly. The position ad will contain this information. As a part of the application process, interested candidates **may** be required to upload other documents such as a resume, transcripts, etc (see job center listing for more details). This posting will be removed from the Online Job Center on the date posted above. For more information regarding this position or application instructions, please contact the Human Resources & Career Services Office at (229) 333-5356 or careerservices@wiregrass.edu

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