



## Cosmetology Lab Assistant (On-Going) (PT, Varies)

**CAMPUS:** Varies

**STATUS:** Part-time

**POSTING TYPE:** Regular Posting

The position will be responsible for assisting an instructor/teacher with providing comprehensive educational and functional training to Cosmetology students to include preparation of instructional materials, maintaining order and cleanliness in the learning environment, assisting the instructor/teacher on the lab floor and checking off lab work for students. Position may include variable hours. Requirements include ensuring a safe and healthy work environment by complying with college health and safety policies, standard practices in maintaining occupational health and safety legislation and regulations.

*Wiregrass Georgia Technical College seeks to recruit, hire, and retain faculty and staff who display a willingness to support students of underrepresented gender and minority groups, as well as students with disabilities. All employees of the college are required to participate fully in the realization of equity in recruitment, enrollment, retention, graduation, and placement of students enrolled or who seek to become enrolled in programs at the college, with a special emphasis on nontraditional program participants.*

### MINIMUM QUALIFICATIONS

Active State of Georgia Cosmetology License. Applicants can have a Cosmetology Diploma or they must have completed an apprenticeship in order to have a State of Georgia Cosmetology License.

### PREFERRED QUALIFICATIONS

In addition to meeting all other minimum qualifications, the highly desired candidate will possess the following: N/A

### SALARY/BENEFITS

Salary is \$10.00/hr. This is a part-time position with no more than 19 hours per week. No promise of full-time employment exists. No health nor flexible benefits will be provided.

### BACKGROUND INVESTIGATIONS

Pursuant to college policy, a thorough background investigation, including a criminal history records check and employment history reference checks will be performed for all candidates offered employment. Other checks such as Motor Vehicle Records may be conducted for any candidate receiving an offer, as well as internal candidates prior to being promoted or transferred into a position with the college. **Other Required Tests: No additional tests are required for this position.**

### APPLICANT INSTRUCTIONS/INFORMATION

#### **Application Deadline: Open Until Filled**

All application packets MUST be completed via the Online Job Center at <https://www.wiregrass.edu/about/employment>. As a part of the application process, interested candidates may also be required to upload other documents such as a resume, transcripts, etc (see job center listing for more details). This posting will be removed from the Online Job Center on the date posted above. For more information regarding this position or application instructions, please contact the Human Resources Office at (229) 333-5356 or [humanresources@wiregrass.edu](mailto:humanresources@wiregrass.edu).

## EQUAL OPPORTUNITY EMPLOYER STATEMENT

As set forth in its student catalog, Wiregrass Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). Any violation or questions may be directed to: Shalonda Sanders, Title IX Coordinator (all campuses), Associate Vice President for Human Resources, Valdosta Campus, Brooks Hall, Room Rm. 548, (229) 333-5356 or [shalonda.sanders@wiregrass.edu](mailto:shalonda.sanders@wiregrass.edu); OR Katrina Royal, Student ADA Section 504 Coordinator (all campuses), Special Populations Testing Services Coordinator, Valdosta Campus, Berrien Hall, Room 116A, (229) 333-2100 ext. 1236 or [katrina.royal@wiregrass.edu](mailto:katrina.royal@wiregrass.edu) \*student ADA student disability claims only. Telephone numbers are accessible to persons who are deaf or hard of hearing through the Georgia Relay by dialing 711 or 1-800-255-0056 from a TTY/TDD.