



EMT-Paramedic Instructor (FT-CFE)

CAMPUS: Coffee Campus

STATUS: Full-time

POSTING TYPE: Regular Posting

Responsibilities include but are not limited to the following: Teaches courses in the EMT and Paramedic programs; develops/updates program, instructor guidebooks, syllabi, and lesson plans for each course; develops goals and objectives and evaluates students' progress in attaining goals and objectives; supervises students during clinical experiences; requests and maintains supplies and equipment and prepares budget requests; prepares and maintains all required documentation and administrative reports; maintains necessary program and college documents; monitors alignment of the curriculum with state standards; maintains a copy of the up-to-date state program standards and program guides; monitors student enrollment, retention; establishes a safety program; maintains credentials, licensure and certification required for teaching and profession; and maintains accreditation.

Wiregrass Georgia Technical College seeks to recruit, hire, and retain faculty and staff who display a willingness to support students of underrepresented gender and minority groups, as well as students with disabilities. All employees of the college are required to participate fully in the realization of equity in recruitment, enrollment, retention, graduation, and placement of students enrolled or who seek to become enrolled in programs at the college, with a special emphasis on nontraditional program participants.

Reasonable Accommodations Statement: To perform the duties of this position successfully, the incumbent must have the appropriate work experience, hold the appropriate certification and credentials, and be able to perform each key position duty satisfactorily. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions. Please contact humanresources@wiregrass.edu to request accommodations.

SUMMARY OF WORKING CONDITIONS

- Equipment Used: Standard office equipment, Regular use of college owned or personal vehicle for performance of duties, Various types of advanced in-field equipment as required by academic program and accreditation standards.
- Working Conditions: Category I - High probability of exposure to hazardous chemicals/pathogens. Probability of working beyond the normal shift, but not frequently. Periodic travel between major Wiregrass campuses and satellite sites.

MINIMUM QUALIFICATIONS

Associates degree in Emergency Medical Services or Paramedicine from an institutionally accredited institution of higher education; current Georgia paramedic licensure in good standing or able to obtain prior to start date, National Registry Paramedic License or able to obtain within one (1) year of start date, Georgia EMS Instructor license or able to obtain prior to start date, instructor certifications in AHA BLS, ACLS, and PALS or able to obtain within six (6) months of start date, and an instructor certification in PHTLS or able to obtain within six (6) months of start date.

PREFERRED QUALIFICATIONS

In addition to meeting all other minimum qualifications, the highly desired candidate will possess one or more of the following: Current certification as an Instructor/Coordinator Paramedic or able to obtain within one (1) year; current certification as a CPR, ACLS, PALS, BLS instructor; prior experience in development, administration and evaluation of a Paramedic and EMT program or continuing education course; and leadership experience as an Emergency M

medical Service Field Training Officer, Lieutenant, Captain or administrative officer for a 911 EMS provider, Fire Service Engine or Ladder Company Officer, or Fire Service Training Officer.

SALARY/BENEFITS

Salary is based on education and experience. This position is full-time and includes standard State of GA benefits such as leave accrual, options for health & other supplemental benefits, and retirement. This position may qualify the successful candidate for the Public Service Loan Forgiveness Program. *This position is funded in whole or in part by State/Local/Tuition funds.*

BACKGROUND INVESTIGATIONS

Pursuant to college policy, a thorough background investigation, including a criminal history records check and employment history reference checks will be performed for all candidates offered employment. Other checks such as Motor Vehicle Records may be conducted for any candidate receiving an offer, as well as internal candidates prior to being promoted or transferred into a position with the college. **Other Required Tests:** During the course of employment, incumbents in this position may be required to supervise students at an external clinical site or other medical facility as a condition of employment. Based on this assignment, the incumbent may be required to undergo and receive a negative finding/result on a ten (10) panel drug test BEFORE placement.

Should a candidate be chosen for a 2nd interview, references which support prior work history and employment experience will be contacted. Please note that some employers charge a processing fee to complete employment verifications. If a former employer requires payment to complete employment verification forms, this fee must be paid by the candidate. For positions requiring official transcripts, the candidate will be responsible for ordering and payment for these transcripts. Wiregrass is responsible for payments for criminal history searches, MVR searches, credit checks, and other items listed in the required tests portion above.

APPLICANT INSTRUCTIONS/INFORMATION

Application Deadline: Wednesday, June 4, 2025 or Until Filled

All application packets MUST be completed via the Online Job Center at <https://www.wiregrass.edu/about/employment>. As a part of the application process, interested candidates may also be required to upload other documents such as a resume, transcripts, etc (see job center listing for more details). This posting will be removed from the Online Job Center on the date posted above. For more information regarding this position or application instructions, please contact the Human Resources Office at (229) 333-5356 or humanresources@wiregrass.edu.

EQUAL OPPORTUNITY EMPLOYER STATEMENT

As set forth in its student catalog, Wiregrass Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). Any violation or questions may be directed to: Shalonda Sanders, Title IX Coordinator (all campuses), Vice President for Human Resources and Operations, Valdosta Campus, Brooks Hall, Room Rm. 548, (229) 333-5356 or shalonda.sanders@wiregrass.edu; OR Katrina Royal, Student ADA Section 504 Coordinator (all campuses), Director of Special Populations and Tutoring Services, Valdosta Campus, Berrien Hall, Room 100, (229) 333-2100 ext. 1236 or katrina.royal@wiregrass.edu *student ADA student disability claims only. Telephone numbers are accessible to persons who are deaf or hard of hearing through the Georgia Relay by dialing 711 or 1-800-255-0056 from a TTY/TDD.