

## **Company Name: CGL Companies**

Job Title: General Trades Technician

Type: Maintenance

**LOCATION:** College Park, GA & multiple locations

**STATUS:** FT Employment

**FLSA STATUS:** Non-Exempt

### **DUTIES**

A Brief Overview:

The General Trades Technician will provide general maintenance to facilities and building maintenance. As a Maintenance Technician, you will be a valuable member of the maintenance team. Responsible for checking, troubleshooting, and making routine repairs in the following areas: electrical, air conditioning, water heaters, plumbing, painting, carpentry, and other building maintenance areas. Work can include work in tight spaces depending on the maintenance requirement.

Performs general maintenance and repair work on facilities and equipment. Respond to service requests to include but not limited to electrical, furnaces, lighting, HVAC systems, appliances, water heaters, disposals, general plumbing & fixtures, carpentry, painting, roofing tasks, and other required maintenance items, may be required. Performs routine preventative maintenance to ensure that machines operate smoothly, efficiently, and physical conditions of the buildings do not deteriorate. Follow and adhere to an established preventive maintenance program for all heating and ventilation systems and perform the required maintenance including replacement of filters, etc. Assist in emergency maintenance as required including sewage back-ups, water main and/or lateral breaks (dig to expose line, repair, and replace soil as needed), fires, other types of water leaks, appliance repairs, etc.). Assembles, installs and/or repairs wiring, electrical and electronic components, pipe systems and plumbing, machinery, and equipment. Checks blueprints, repair manuals and parts catalogs. Installs, maintains, evaluates, and repairs any components of the facility's systems. Operates plant equipment and building automation systems. Maintain equipment such as tools, gauges, snakes, drills, etc., in ready repair. Operates trade related tools and equipment; maintains/assists an accurate inventory of all materials and tools. Understand the proper use of equipment and chemicals and the use of personal protective equipment (PPE). Reads and utilizes blueprints, plans, drawings, and sketches to determine the work to be performed and resources required. Maintain a clean and safe workplace and perform all work in accordance with established safety procedures and according to the standards of CGL Facility Maintenance standards, OSHA requirements, and client's needs. Handles hazardous materials in accordance with applicable laws and regulations. Ensure that unsafe conditions are corrected in a timely manner. Observes all safety practices and regulations. Ensures all maintenance conforms to quality standards and designated timeliness. Complete all required compliance, safety and developmental training as assigned. Is available for on call services as needed.

### **SHIFT WORKED**

Day

### **WORKING CONDITIONS**

CGL is a provider of justice facility planning, design, and program management and maintenance solutions to justice facilities and other public facilities throughout the U.S. and internationally. CGL Facility Management, LLC provides comprehensive contract facility maintenance services to commercial clients. A competitive salary is only one part of your total rewards. We also offer a comprehensive benefits package, including paid time off, medical, dental, life and disability insurance, HSA/FSA accounts, retirement, rewards programs, and so much more!

## MINIMUM QUALIFICATIONS

High School Diploma or GED Required. Have general knowledge of the following maintenance trades/skills: electrical, HVAC, plumbing, carpentry, and general building maintenance. Perform work outside in all weather conditions and perform physical work, as well as to lift weights of up to 50 pounds regularly and above 50 pounds occasionally. Willing and able to work occasional on-call shifts. Must be a team player, have a strong work ethic, positive attitude, and be reliable. Must be computer proficient. Requires a self-motivated, team player who can multitask, and prioritize as well as demonstrate excellent communication and interpersonal skills, particularly the ability to interact effectively with our clients. Must have a valid driver's license and insurance. Certifications may be required at time of hire and/or obtained within the required timeframe.

## PREFERRED QUALIFICATIONS

Skills Trade Certification preferred. One-three (1-3) years experience in building repairs and maintenance or in the specific area of assignment preferred. Skills Trade Certification Preferred and EPA certification preferred.

## SALARY AND BENEFITS

Date of Employment

## REQUIRED TESTS

You must be able to pass a drug, background screen and physical abilities test/motor vehicle record check (if one is required per the position).

## GUARANTEED INTERVIEW

Yes

## APPLICANT INSTRUCTIONS/INFORMATION

**Application Deadline: 4/30/2024**

**THIS IS A POSTING FOR AN EXTERNAL EMPLOYER.** Although all application packets MUST be completed via the Online Job Center at [https://www.easyhrweb.com/JC\\_Wiregrass/JobListings/joblistings.aspx](https://www.easyhrweb.com/JC_Wiregrass/JobListings/joblistings.aspx) some external employers may require you to also submit application documents to them directly. The position ad will contain this information. As a part of the application process, interested candidates **may** be required to upload other documents such as a resume, transcripts, etc (see job center listing for more details). This posting will be removed from the Online Job Center on the date posted above. For more information regarding this position or application instructions, please contact the Human Resources & Career Services Office at (229) 333-5356 or [careerservices@wiregrass.edu](mailto:careerservices@wiregrass.edu)

## EQUAL OPPORTUNITY EMPLOYER STATEMENT

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