

## **Company Name: CGL Companies**

Job Title: Senior HVAC Technician

Type: Maintenance facility

**LOCATION:** Jackson, GA.

**STATUS:** FT Employment

**FLSA STATUS:** Non-Exempt

### **DUTIES**

Position Summary:

CGL Facility Management, LLC provides comprehensive contract facility maintenance services to commercial clients. The Senior HVAC Technician will be responsible for both preventive and corrective HVAC maintenance work and minimal installations with our client. As a senior service technician, entry-level techs will look to you to set the bar, and to help them develop as technicians.

Essential Job Functions:

Performs preventive and corrective maintenance services to existing HVAC equipment corresponding to work orders generated from a computerized maintenance management system (CMMS). Completes all documentation of work performed in compliance with the CMMS data collection process.

Installs, repairs, and maintains machinery and mechanical equipment such as motors, engines, pumps, belts, fans, air handling units, VAV and fan powered boxes.

Maintains the safe operation of systems including electronic/pneumatic environmental controls, oil/gas fired water tube boilers, and auxiliary equipment such as various types of pumps, de-aeration tanks, air compressor blowers, etc.

Examines environmental controls and stationary systems to diagnose problems using proper inspection / testing and monitoring techniques while exhibiting safe and proper use of tools.

Must be able to quickly become familiar with the design and layout of the facilities; to learn the locations of installed environmental control and monitoring systems / equipment; and understand operating procedures relating to environmental controls.

Performs all work in accordance with established safety procedures and according to the standards of CGL Facility Maintenance, OSHA, and our clients.

Inspects completed work for self and other technician's conformance with requirements of local building and safety codes.

May escort subcontractors during completion of their work at the site.

May perform other preventive and corrective maintenance tasks as directed by CGL Facility Management, LLC.

Will be called upon to serve as a mentor, train, and/or to inspect the work of other HVAC and General Trades technicians.

This position may travel to other facilities to help resolve specific maintenance issues.

Must maintain a clean and safe workplace while and after performing maintenance tasks.

Performs other duties as assigned.

### **SHIFT WORKED**

Day

### **WORKING CONDITIONS**

Maintenance facility

## **MINIMUM QUALIFICATIONS**

Education:

High School Diploma (or equivalent) required.

Experience and Qualifications:

Have knowledge of the following trades/skills: electrical, HVAC, plumbing, carpentry, and general building maintenance.

Refrigeration experience is a plus.

Must be able to read blueprints and as-built drawings.

Five or more years of building maintenance experience.

Must have a valid driver's license and insurance.

Willing and able to work occasional on-call shifts.

Previous experience managing others is highly desirable.

EPA & HVAC certification required.

Microsoft Office skills required.

Have knowledge of the following trades/skills: electrical, HVAC, plumbing, carpentry, and general building maintenance.

Refrigeration experience is a plus.

Must be able to read blueprints and as-built drawings.

Five (5) or more years of building maintenance experience.

Must have a valid driver's license and insurance.

## **PREFERRED QUALIFICATIONS**

Preferred Qualifications

Dedicated: Devoted to a task or purpose with loyalty or integrity.

Team Player: Works well as a member of a group.

Loyal: Shows firm and constant support to a cause.

Ability to Make an Impact: Inspired to perform well by the ability to contribute to the success of a project or the organization.

Self-Starter: Inspired to perform without outside help.

Flexibility: Inspired to perform well when granted the ability to set your own schedule and goals.

Work-Life Balance: Inspired to perform well by having ample time to pursue work and interests outside of work.

## **SALARY AND BENEFITS**

Date of Employment

Benefits:

A competitive salary is only one part of your total rewards. We also offer a comprehensive benefits package, including paid time off, medical, dental, life and disability insurance, HSA/FSA accounts, retirement, rewards programs, and so much more!

Click Here for Benefits Overview:

<https://www.huntmilitarycommunities.com/sites/gateway/files/HUNT-Benefit-Overview-Main-2022.pdf>

## **REQUIRED TESTS**

You must be able to pass a drug, background screen and physical abilities test/motor vehicle record check (if one is required per the position). Must be able to pass a pre-employment drug test and criminal background check.

**GUARANTEED INTERVIEW**

No

**APPLICANT INSTRUCTIONS/INFORMATION**

**Application Deadline:** 4/30/2024

**THIS IS A POSTING FOR AN EXTERNAL EMPLOYER.** Although all application packets **MUST** be completed via the Online Job Center at [https://www.easyhrweb.com/JC\\_Wiregrass/JobListings/joblistings.aspx](https://www.easyhrweb.com/JC_Wiregrass/JobListings/joblistings.aspx) some external employers may require you to also submit application documents to them directly. The position ad will contain this information. As a part of the application process, interested candidates **may** be required to upload other documents such as a resume, transcripts, etc (see job center listing for more details). This posting will be removed from the Online Job Center on the date posted above. For more information regarding this position or application instructions, please contact the Human Resources & Career Services Office at (229) 333-5356 or [careerservices@wiregrass.edu](mailto:careerservices@wiregrass.edu)

**EQUAL OPPORTUNITY EMPLOYER STATEMENT**

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